

## Instruction

### Field Trips

For students attending special education programs in the administrative agent district's schools, the policies and procedures of the administrative agent district will be followed.

#### For SELA Students

Field trips are permissible when the experiences are a part of the curriculum and/or contribute to the Joint Agreement's educational objectives.

All field trips must have the Director or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the Executive Board. The Director or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Director or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the Joint Agreement will pay such costs for students who qualify for a fee waiver. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by Joint Agreement staff members, shall not be represented as or construed to be sponsored by the Joint Agreement or school. The Joint Agreement does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)

ADOPTED: September 18, 2025