

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
REGULAR BOARD MEETING MINUTES – THURSDAY, DECEMBER 19, 2019
Richland Community College National Sequestration Education Center (NSEC) Building
Decatur, Illinois

Chairman Vic Zimmerman called the meeting to order at 7:38 a.m. Member roll call was taken.

- Members Present:** Damian Jones, Sheila Greenwood, DeAnn Heck, Jeremy Rodebaugh for Brett Robinson, Paul Fregeau, Amanda Geary, John Ahlemeyer (enter 7:49 am), Vic Zimmerman (*Chairperson*), Travis Roundcount, Bob Meadows, Kristen Kendrick-Weikle
(11 present)
- Members Absent:** Andy Pygott
- Also Present:** Kathy Horath, Travis Friedrich, Vickie Vieth (*Secretary*), Matt Snyder, Bret Hitchings
- Public Participation:** None

Seeing no public participation, Chairperson Zimmerman entertained the motion to approve the minutes from the 11/19/2019 meeting. Supt Geary motioned to approve the Executive Board minutes as presented, seconded by Supt Roundcount. Voice Vote: All in favor

Call to **CLOSED Session** at 7:39 a.m. by Supt Greenwood's motion to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Supt Geary. Voice Vote: All in favor.

Return to Open Session at 7:55 a.m. by Supt Heck's motion, seconded by Supt Fregeau. Voice Vote: All in favor.

Roll Call Action Items

A. Personnel and Administrative Appointments

After a brief overview of personnel was given, no further discussion ensued. Supt Fregeau motioned to recommend the Executive Board advise Decatur Public Schools, as administrative district for MPSED, that the employees presented be recommended as listed, seconded by Supt Jones. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (10) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Ahlemeyer, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. Supt Geary was not present during vote. (0) Nays; (2) Absent

B. Funding Formula for FY21

Supt Jones motioned to recommend the approval of the FY21 Formula for Determining Member Districts' Proportionate Share of the Operating Expenses of MPSED. No discussion. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (10) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Ahlemeyer, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. Supt Geary was not present during vote. (0) Nays; (2) Absent

C. MPSED Behavior Intervention Guidelines

Revision of our procedures are in your packet since emergency and new proposed rules for behavior intervention have come out for physical restraint and isolated time out. A quick overview of the main changes was presented. Removing the term 'isolated' since isolated time out is prohibited. A definition of 'time out' explained as a room with lack of egress and a person in the room with the child. The MP form has been replaced with the new ISBE form. Macon Piatt continues not to allow prone or supine restraints – especially since that technique is not taught by our normal training procedures. Time limits have been more specified – if three

incidents requiring time out or physical restraint transpires, a meeting is necessary. A team meeting is acceptable unless a behavior plan, a FBA, or a possible change of placement needs to be added – that would require an IEP meeting. A complaint procedure is also included – the exact same as in the procedural safeguard. There was discussion and clarification regarding the use of a care room which is not considered a time out. Concern was also expressed regarding an increase in injury reports due to the new ruling. It was mentioned that the proposed permanent rules are open for public comment – the commentary will end February 3rd. Supt Heck motioned to approve the revised Behavior Intervention Guidelines as presented. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays; (1) Absent.

Director's Report

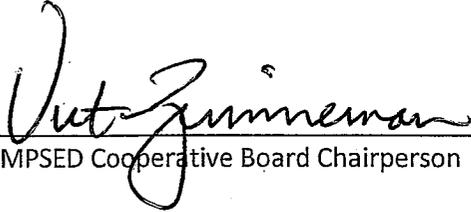
- A. Finance Update – a healthy fund balance was reported. During second semester, the fund balance will reflect not paying full salary since some of our long-term personnel will be out of days. Day to day subs will have to be used.
- B. Emergency and Proposed Rules around Time Out and Physical Restraint – the permanent rules are in your packet. Please look through those.
- C. Feedback from ISBE Visit to the MPSED Programs – Barb Moore, ISBE's Director of Special Education, did make it out to our MP programs. We were able to walk through five of our programs. She viewed the new format for the time out rooms at SEAP – she also viewed the sensory spaces in the Essential program. Really nothing she saw was inappropriate. No real ideas were given should TAs walk out again. It was suggested that since Pershing building was closed, those particular teachers could have worked in the other special education classrooms. Kathy mentioned this would have to be negotiated since it would cause some union issues. Ms. Moore will be sending us an email outlining her visit.
- D. Due Process Update. There were originally five due processes as a result of the strike. Mediation has been successful – we are down to zero.
- E. Process Timeline for Withdrawal of a Member District from MPSED. This has been included in your packet. The process timeline for withdrawal and dissolution came from Mary Rhodes who wrote our joint agreement. After last month's conversations, Kathy felt it was prudent to draw up what exactly needs to happen should a member district petition to withdraw from the cooperative. For the voluntary method, MPSED board plus each member district's board would have to vote giving approval for the petitioning district to withdrawal from the cooperative. If any district declines or disapproves, the petitioning district may go through the Regional Board of Trustees. Another noteworthy aspect is...that it depends on the district that is petitioning to withdraw what the impact is for the remaining cooperative. Most districts would result in a 'cost neutral' situation because it would decrease the number of students, which decreases the number of staff. Then the member district who withdrawals would be leaving assets to the cooperative.

Adjournment: Hearing no further questions or discussions, Supt Geary motioned to adjourn this meeting of the Macon Piatt Special Education District Executive Board, seconded by Supt Ahlemeyer. Voice Vote: All in favor – Meeting adjourned at 8:13 a.m.

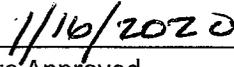
Handouts: Draft November Minutes

Vendor Checks (electronically sent)
Personnel Appointments
Draft Funding Formula for FY21
Revised Behavior Intervention Guidelines (DRAFT)
November Treasurer's Report
Emergency Rules and Proposed Rules for Time Out and Physical Restraint
Macon Piatt Timeline for Withdrawal and Dissolution

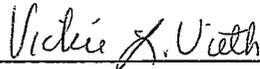
****Next Meeting of the MPSED Executive Board will take place on Thursday, January 16, 2020 at 7:30 am – Richland Community College, National Sequestration Education Center – Room 121**



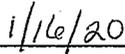
MPSED Cooperative Board Chairperson



Date Approved



MPSED Cooperative Board Secretary



Date Approved