

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
REGULAR BOARD MEETING MINUTES – THURSDAY, May 16, 2019
Richland Community College – NSEC 121
Decatur, Illinois

Chairman Vic Zimmerman called the meeting to order at 8:02 a.m. Member roll call was taken.

- Members Present:** Damian Jones (*Vice Chair*), Sheila Greenwood, DeAnn Heck, Brett Robinson, Paul Fregeau, Amanda Geary, John Ahlemeyer, Dan Brue, Vic Zimmerman (*Chairperson*), Travis Roundcount, Kristen Kendrick-Weikle
(11 present)
- Members Absent:** Bob Meadows
- Also Present:** Kathy Horath, Sarah Evans, Vickie Vieth (*Secretary*), Matt Snyder, Jill Reedy, Bret Hitchings, Jeff Days (*guest / future Asst Supt for DPS*)
- Public Participation:** Rise' Davis, Tara Ulis

Both guests were introduced: Rise' Davis, Macon Piatt's LCSW who coordinates CPI, and Tara Ulis, a LCSW employed by DMH working with crisis intervention and trauma will be partnering together with the Mental Health Association. Tara's team which contains 20 volunteers who know crisis intervention and Rise's team knows the school culture – that is why they will be working together. If your school, principal, or anyone in your staff identifies a critical incident, which is anything that creates some type of psychological distress for one to many, the main focus for the team would be aimed at the school staff. It would allow us to attend to the staff first after the incident so they can tend to their students. A familiar face is the most important part of the action for a child. That is why I would go in with one of those other individuals that is a primary care giver for the child. They know their teacher, counselor, or principal. For kids that were impacted directly, we would do a discussion group. For those outskirts people who are impacted, an informational group would be done which controls rumors by giving facts along with giving symptoms / concerns that they might see in their children. Information is given on how to strategically help their children. It could be a huge impact or just affecting a couple of students. Laminated cards were handed out for each principal and superintendent. This card gives five steps for the crisis team to be utilized in your school. There is no need to call Rise' or Macon Piatt SpEd, just call the number on the card – it is connected to DMH. They have a dispatch 24/7 number that will take your information about the incident. It will then be dispatched to the needed mental health professional – then called out from there. What is important for mental health professionals is to allow us to have the time to process the information with the children and school staff. The team needs to come first then pet therapy may be brought in for comfort after the process. The whole idea of this system is decreasing PTSD in our kids and our school staff. This protocol has come from military and first responder research – if information can be processed in a cerebral and emotional way, then we can decrease the PTSD systems in the future. This is the same protocol that teams used when responding to Sandy Hook, Florida, and Las Vegas shootings. All of Tara's team has been trained by the International Critical Incident Stress Foundation (ICISF) in the evidence based protocol – which works amazingly for first responders. For children, this protocol is modified appropriately for their age. Our goal is to train your social worker, thereby, in September, Rise' will be trained in that specific protocol. She will then train social workers and guidance counselors in October.

Approval of Minutes

Chairperson Zimmerman entertained the motion to approve minutes from the 4/25/2019 meeting. Supt Geary motioned to approve the Executive Board minutes as presented, seconded by Supt Weikle. Voice Vote: All in favor

Call to **CLOSED Session** at 8:18 a.m. by Supt Brue's motion to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Supt Jones. Voice Vote: All in favor.

Before starting CLOSED session, Supt Paul Fregeau introduced Decatur's FY2020 new Assistant Superintendent for Teaching and Learning (replacing Bobbi Williams). He is coming from Chicago. Introductions were given around the table.

Return to Open Session at 8:41 a.m. by Supt Geary's motion, seconded by Supt Weikle. Voice Vote: All in favor.

Call for Nominations for Officers – Chairperson, Vice-Chairperson

After opening the floor for any nominations of Chairperson, Supt Brue nominated Vic Zimmerman as Chairperson with Supt Roundcount seconding. Calling for nominations of Vice-Chair, Vic Zimmerman nominated Damian Jones as Vice Chairperson with Supt Robinson seconding. Seeing no other, nominations were closed.

Election of Officers – Chairperson

Supt Fregeau motioned to recommend the approval of Vic Zimmerman as Chairperson of the Macon-Piatt Special Education Cooperative Board, seconded by Supt Greenwood. Roll Call Vote of (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent.

Election of Officers – Vice Chairperson

Supt Robinson motioned to recommend the approval of Damian Jones as Vice-Chairperson of the Macon-Piatt Special Education Cooperative Board, seconded by Supt Brue. Roll Call Vote of (10) Ayes: Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (1) Abstain; (0) Nays; (1) Absent.

Appointment of Secretary

Supt Jones motioned to recommend the approval of Vickie Vieth as the Secretary of the Macon-Piatt Special Education Cooperative Board, seconded by Supt Greenwood. Roll Call Vote of (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent.

Roll Call Action Items

A. Personnel and Administrative Appointments

Supt Kendrick-Weikle motioned to recommend the Executive Board advise Decatur Public Schools, as administrative district for MPSED, that the employees presented be recommended as listed, seconded by Supt Heck. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent.

B. Administrative Salary Adjustment

Supt Robinson motioned to recommend the Executive Board advise Decatur Public Schools, as administrative district for MPSED, that the special education administrators and all persons listed on the salary adjustment chart (including the executive administrators) named on the sheet provided be placed on a new step, commensurate with the current formula, adopted December 4, 2018, seconded by Supt Jones. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent.

C. Eligibility Criteria Revision for Visual Impairment, Hearing Impairment, and Deafness

Supt Heck motioned to approve the recommended revisions to the eligibility criteria for sensory impairments to align with Central Affiliation for Special Education (CASE), seconded by Supt Roundcount. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (11) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent.

D. Proposed FY20 Budget

Macon Piatt is no longer a pass-through organization for grant dollars. This is a tentative budget that will need to go through Decatur's process. It will be uploaded to ISBE and placed on a template that will go before Decatur's board for consideration in July then approval in August. Once we approve this, it goes to Decatur and will not come back to us for approval. The administrative changes discussed today are not reflected on this chart. Since you know that you made an adjustment to salary, you will approve this budget with the knowledge that the numbers would be changed accordingly. After a short discussion, Supt Geary motioned to recommend the approval of the proposed FY20 Budget as presented, seconded by Supt Kendrick-Weikle. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (10) Ayes: Jones, Greenwood, Heck, Fregeau, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Kendrick-Weikle. (0) Nays; (1) Absent; (1) absent from room during vote – B.Robinson.

Director's Report

- A. Finance Update – A treasurer's report is included in your packet showing a health fund balance. Currently working on preliminary items (mainly MOE) that need to happen before the grants can open. If your district wants your grant revenue to flow starting July 1, then you will need to get your GATA, your Consolidated Plan, and your information to Kathy on your IDEA Flow-Through and IDEA Pre-K Grant prior to June 15th. Let Kathy know...she is planning on writing all your grants in June to send for your approval. Districts will get a final bill in August for FY2019 – then a first bill in September with the August enrollments.
- B. Summer Schedule – the Early Childhood task force will be started back up in July. We are planning on having some documents to review in the August meeting regarding EC. Sarah will be sending out an email with some June, July dates for those that are interested in reviewing how the SLD and the Emotional Disability category went this year...if we need revision or modifications to those procedures. This summer we will also be looking at the Behavior Intervention Guidelines to make sure it is up to date.
- C. August Meeting Date – The preference is to have the meeting on August 6th the same day as ROE's breakfast at Millikin instead of having another separate meeting date for SpEd.

Additional Topics: The scheduled time for FY2020 Superintendents' Meetings was discussed since this is the last meeting of the FY2019 school year. For next year, the majority would like to go back to the 7:30 a.m. start time (instead of 8 a.m.).

Kathy wanted to make sure everyone knows the next meeting of the MPSED Executive Board will take place after the ROE breakfast (around 10:30 a.m.) on Tuesday, August 6, 2019 at Millikin University.

Adjournment: Hearing no further questions or discussions, Supt Brue motioned to adjourn this meeting of the Macon Piatt Special Education District Executive Board, seconded by Supt Roundcount. Voice Vote: All in favor – Meeting adjourned at 9:02 a.m.

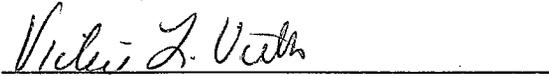
Handouts: *Draft April Minutes*
 Vendor Checks (Electronically sent)
 Personnel Appointments

SEA Salary Chart
Visual Impairment Criteria (2014 and 2019)
Hearing Impairment Criteria (2014 and 2019)
Deafness Criteria (2014 and 2019)
FY20 Tentative Budget
April Treasurer's Report

****Next Meeting of the MPSED Executive Board will take place around 10:30 a.m. (after the breakfast) on Tuesday, August 6th at Millikin University.**


MPSED Cooperative Board Chairperson

6/18/2019
Date Approved


MPSED Cooperative Board Secretary

6/18/2019
Date Approved