

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
BOARD MEETING MINUTES – Thursday, December 14, 2023
Macon/Piatt Regional Office of Education #39
3433 Rupp Parkway, Decatur, IL 62526

Chairman Jones called the meeting to order with roll call at 7:30 a.m.

Members Present: Damian Jones (Chairman), Mary Vogt, Sacha Young, Rochelle Clark, Emily Weidner, Michael Tresnak, Jeff Holmes, Shane Gordon, Travis Roundcount, Bob Meadows, Cheryl Warner
(11 in-person)

Members Absent: Adam Clapp

Also Present: Kathy Horath, Travis Friedrich, Jenny York, Nancy Brodbeck

Public Participation: None

Hearing no questions or concerns regarding the minutes presented, Chairman Jones entertained a **motion** by Supt Roundcount to approve the Executive Board minutes from the November 14, 2023 meeting as presented, seconded by Supt Gordon. Voice Vote: All in favor. None opposed.

Call to **CLOSED Session** at 7:31 a.m. by Supt Tresnak **motion** to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Supt Vogt. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Vogt, Tresnak, Young, Clark, Weidner, Holmes, Gordon, Roundcount, Meadows, Warner (0) Nay; (1) Absent: Clapp

Return to **OPEN Session** at 7:50 a.m. by Supt Holmes **motion**, seconded by Supt Roundcount. Voice Vote: all in favor, none opposed.

Roll Call Action Items

- A. **Personnel Appointments Motion** by Supt Tresnak recommend the Executive Board advise Decatur Public Schools, as administrative district for Macon-Piatt Special Education District, that the employees presented be recommended as listed, seconded by Supt Holmes. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Vogt, Tresnak, Young, Clark, Weidner, Holmes, Gordon, Roundcount, Meadows, Warner; (0) Nay; (1) Absent: Clapp
- B. **Formula for Determining Member District's Proportionate Share 2024-2025 School Year Motion** by Supt. Meadows To approve the billing formula for the 2024-25 SY, seconded by Supt. Warner. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Vogt, Tresnak, Young, Clark, Weidner, Holmes, Gordon, Roundcount, Meadows, Warner; (0) Nay; (1) Absent: Clapp

Director's Report

- A. Financial Update – Very healthy fund balance, we will continue to watch the balance, MPSED is absorbing the cost of the half day program change, we are billing member districts for a half day, even though staffing is for a full day. Request to update the Treasurer's Report with the previous year's fund balance.
- B. PUNs requirement – Public Act 1030504 will take effect in January. The PUNs coordinator will have to be named (Kathy Horath) by the member districts. If parent's inquire about PUNs send them to Kathy and she will provide information.

- C. Program Update – We will convene a task force for spring semester for Essentials and Life Skills Program evaluation to meet the needs of our students.
- D. Vacancy Update – 17 vacant certified positions, 25 vacant TA positions, and 4 vacant nursing positions.

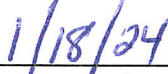
Hearing no further questions or topics to discuss, Chairman Jones entertained a motion to adjourn. **Motion** by Supt Vogt to adjourn this meeting of the Macon-Piatt Special Education District Executive Board, seconded by Supt Roundcount. Voice Vote: All in favor – Meeting adjourned at 8:07 a.m.

Handouts: *Draft November 14, 2023 Minutes*
 Personnel Appointments
 DRAFT Formula for Determining Member District’s Proportionate Share for the 2024-2025 school year
 Approved Procedures for Instructional Materials Processing
 Approved Procedures for Distribution of Legal Fees
 Approved Procedures for Billing for Part-Time Enrollment
 November Treasurer’s Report
 Vendor Checks (electronically sent)
 PUNs information

****Next Meeting of the MPSED Executive Board will take place at 7:30 am, on Thursday, January 18, 2024 at Regional Office of Education #39 –3343 Rupp Parkway, Decatur, IL 62526**




 MPSED Cooperative Board Chairperson



 Date Approved



 MPSED Cooperative Board Secretary



 Date Approved