

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
REGULAR BOARD MEETING MINUTES – February 15, 2018
Richland Community College –National Sequestration Education Center (NSEC 121)
Decatur, Illinois

Chairman Vic Zimmerman called the meeting to order at 7:48 a.m. Member roll call was taken.

Members Present: Damian Jones (*Vice Chair*), Sheila Greenwood, DeAnn Heck, Brett Robinson, Paul Fregeau, Dan Brue, Vic Zimmerman (*Chairperson*), Travis Roundcount, Bob Meadows, Kristen Kendrick-Weikle
(10 present)

Members Absent: Amanda Geary, John Ahlemeyer

Also Present: Kathy Horath, Vickie Vieth (*Secretary*), Jill Reedy, Bret Hitchings

Public Participation: None

Seeing no public participation, Chairperson Zimmerman entertained the motion to approve the minutes from the January 18, 2018 meeting. Supt Jones motioned to approve the Executive Board minutes as presented, seconded by Supt Brue. Voice Vote: All in favor

Call to **Closed Session** – 7:49 a.m. by Supt Fregeau and seconded by Supt Roundcount to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees. Voice Vote: All in favor.

Returned to Open Session by Supt Greenwood's motion, seconded by Supt Robinson at 7:51 a.m. Voice vote: All in favor.

Roll Call Action Items

A. Personnel and Administrative Appointments

In the non-certified section, C. Oldham declined the position so she will be removed from the list of new hires. Seeing no questions regarding personnel, Chairperson Zimmerman entertained a motion to approve this list except for the deletion of individual who declined the position. Supt Heck motioned to recommend that the Executive Board advise Decatur Public Schools, as administrative district for Macon-Piatt Special Education District, that the employees presented be recommended as listed, seconded by Supt Robinson. The motion carried with a Roll Call Vote of (10) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Brue, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays; (2) Absent.

B. Dismissal of Non-Tenured Professional Educator Licensed (PEL) Employee

Seeing no questions or discussions, Supt Jones motioned to recommend that the Executive Board advise Decatur Public Schools, as administrative district for the Macon-Piatt Special Education District, that the employee named be dismissed as of her last scheduled work day for the 2017-2018 school year, and not be reemployed for the 2018-2019 school year, seconded by Supt Brue. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (10) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Brue, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays; (2) Absent.

C. Reduction-In-Force (Honorable Dismissal) of Professional Educator Licensed (PEL) Employees

Clarification was given as to why the motion was worded in this fashion – it was the way the attorney's office designed it. Hearing no further questions or discussion, Chairperson Zimmerman entertained a motion to approve. Supt Greenwood motioned to recommend that the Executive Board advise Decatur Public Schools, as administrative district for the Macon-Piatt Special Education District, that the retired special education employees named be honorably

dismissed at the end of the 2017-2018 school year, and not be reemployed for the 2018-2019 school year, seconded by Supt Fregeau. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (10) Ayes: Jones, Greenwood, Heck, Robinson, Fregeau, Brue, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays; (2) Absent.

Director's Report

- A. Finance Update – Special attention was drawn to two pages in the packet, the Treasurer's report which reflects the fund balance and the page titled FY 19 Revenue. The projected expenditure for next year is around \$21m. Kathy feels we need to start designing a plan to reduce our fund balance to perhaps a mark of \$4m (which is 20% of expected expenditures for FY19). On the comparable budget page (year FY18 to FY19), notes show the itemized changes. It reflects a difference of \$1m. This is what Kathy is projecting and would like to design a deficit budget where the expenditures are \$1m more than projected revenue. Regarding GSA, it is now considered state revenue so Kathy would like to place it towards administration which is a fair and equitable distribution since it is based on SpEd student population percentages. If it is placed towards administration, everybody is paying into that equally. There is no question about whether students are sent into the program or not...or whether a district purchases staff to work in the district or not. At the next finance committee meeting, this will be discussed further in depth along with actual details of the impact. Clarification was given regarding line items that had specific districts name in the title – these are specifically billed to the district, no other district would 'see' the cost. The column specified as 'NOTES' has an estimated overall increase of 3% - please remember we are in a bargaining year. The insurance increase will be budgeted at '0' increase since the preliminary estimate for insurance came out yesterday as (-1%) which is different than the 10% increase shown on the draft budget. This is a very early draft. The final budget will not be in front of you for approval until May.
- B. 2018 Needs Assessment – Sarah will be sending the link to all Superintendents and principals no later than Friday, 2/16. Please forward the link to ALL staff (general education and special education staff) and to parents of SpEd students if their email addresses are available.
- C. Student Confidentiality Concern – A link was sent out to everyone regarding 'tips' general rules for maintaining confidentiality. This was a result of a case that occurred in one of our member districts. Please inform and explain these 'tips' – it can be a criminal offense to share certain information. It is a violation of the Illinois Student Records Act. This information is well worded and a good reminder for everyone. Per the feedback received, several are printing out the information, sharing it in paper copy along with having conversations about it with their staff.
- D. Intervention Audit Committee – A cross-district committee is being put together to audit and review specific intervention and special education materials from vendors. By the end of the year, the hopeful result will be the committee recommending specific materials along with the costs per student or by license. This work was started last week.
- E. Reduction-In-Force Timeline Revision – this RIF is not necessary since Maroa-Forsyth successfully hired the three Macon Piatt TA's for continued work in that district next year.
- F. Vacancies for the 2018-2019 school year – the list included in your packet does not contain the additional SEA that was discussed in Finance Committee meeting. This would lighten the load for some County and some Decatur schools. Verbal confirmation and approval was given to post for this additional SEA position. Regarding placement of certified staff, so far we have only had one student teacher apply for next year. We are not getting very many candidates. Any

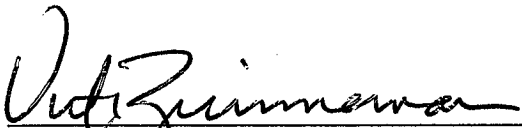
general education teacher may add LBS1 to their licensure (only for grades already endorsed in) by taking 4 courses. Millikin University is offering the 4-course wonder. Anyone interested may contact the Regional Office of Education.

Additional conversation and suggestions were given regarding possible helps for new board members to avoid falling into potential traps as they serve.

Adjournment: Supt Brue motioned to adjourn this meeting of the Macon Piatt Special Education District Executive Board, seconded by Supt Fregeau. Voice Vote: All in favor – Meeting adjourned at 8:23 a.m.

Handouts: *Draft January Minutes*
 January Vendor Checks (electronically sent)
 Personnel Appointments
 Summary of Recommended Releases
 Treasurer's Report
 First Draft FY19 budget Summary
 Vacancy List


****Next Meeting of the MPSED Executive Board will take place on Thursday, March 15, 2018 at 7:30 a.m. in the Richland Community College National Sequestration Building in rooms NSEC 121.**



MPSED Cooperative Board Chairperson

3-15-2018

Date Approved



MPSED Cooperative Board Secretary

3/15/18

Date Approved