

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
REGULAR BOARD MEETING MINUTES – August 20, 2017
Richland Community College –Shilling Hall – Room SC03 (Main Campus)
Decatur, Illinois

The meeting was moved to Room SC03 due to the unavailability of the original Room SC01. After welcoming everybody, Chairman Vic Zimmerman called the meeting to order at 10:59 a.m. – member roll call was taken.

Members Present: Damian Jones (Vice Chairperson), Sheila Greenwood, DeAnn Heck, Brett Robinson, Amanda Geary, John Ahlemeyer, Dan Brue, Vic Zimmerman
(12 present)
Members Absent: Paul Fregeau
Also Present: Kathy Horath, Sarah Evans, Vickie Vieth (Secretary), Bret Hitchings
Public Participation: None

With newcomers to the cooperative, everyone went around the table introducing their self giving their title and length in the district. Hearing no changes of the meeting minutes that were sent out earlier for review, Supt Jones motioned to approve the Executive Board minutes from the 5/18/2017 meeting as presented, seconded by Supt Brue. Voice Vote: All in favor

There was no call to **Closed Session**.

Roll Call Action Items

A. Personnel and Administrative Appointments

Inside the packet is a summers worth of personnel. The hiring process has already moved forward but was included on our books so you would have the information. Starting school with some vacancies...SEAP opening, Psychologist, several TA or LPN assistants. Two of the certified personnel on the list are late hires pending their acceptance. Hearing no further questions or concerns, Supt Greenwood motioned to recommend the Executive Board advise Decatur Public Schools, as administrative district for MPSED, that the employees presented be recommended as listed, seconded by Supt Roundcount. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (11) Ayes: Jones, Greenwood, Heck, Robinson, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays; (1) Absent

B. IDEA Carry-Over Grant Allocation Formula

Included in the packet are two possibilities with a third option brought up in the discussion. Notice the carryover recommendation has significant change from what was projected in May which was based on budgeted figures and not taking into account the previous years' carryover. The prior formula also does not take into account the 2 districts who were piloting sub-grants. Cerro Gordo was testing tuition and Monticello was testing personnel. Monticello inadvertently has \$30k carryover from that sub-grant – allocated but not distributed funds. (This will need to be removed from the total figure amount needing to be disbursed.) Districts need to remember with sub-granting, there is a 2 month lag in payment/reimbursement. It will count as carryover even though it was earned in 2017 but paid in 2018. We are encouraging all the districts to use the entire allocation in the fiscal year in which it was allocated. The grant is closed June 30th giving the state information of what is left for carryover. Several models could be used such as a 9-month salary pay schedule or for a 12-month pay (24 pays around year), cut the remaining salary check(s) with the last pay in June – holding the July/Aug checks to be mailed accordingly.

No matter what formula method is approved, Kathy cautions all to view the money disbursed not as a method of alleviating a budget crisis but to spend it over and above what is already spent on special education. ISBE suggested to make a big purchase so that your MOE (Maintenance of Effort) is not affected. To Kathy, the most impartial method is what was derived in the finance committee meeting with the 2 districts theoretically overusing the grant (over time) not to be counted in the disbursement. Then allocate using ISBE's guidelines where the percentage was based on the districts public student enrollment to calculate disbursement of the carryover. Dan's proposal was to utilize the prior formula creating percentages for carryover disbursement which will be a 1-time situation since we are moving forward to sub-granting. After much discussion and clarification, no further questions ensued.

Supt Jones motioned to recommend for approval by this committee the distribution of FY2017 carryover based on the percentage of enrollment by district, seconded by Supt Roundcount. Chairperson Zimmerman called for a Roll Call Vote. The motion FAILED with (7) Nays: Greenwood, Heck, Robinson, Geary, Brue, Roundcount, Kendrick-Weikle; (2) Ayes: Jones, Zimmerman; (2) Abstain: Ahlemeyer, Meadows.

A second motion was made by Supt Roundcount to have the allocation distributed 50/50 ...distribute half the FY2017 carryover money based on enrollment and the other half of the FY2017 carryover based on the previous formula percentages. This motion was seconded by Supt Jones. After clarifying the motion and seeing no further questions, Chairperson Zimmerman called for a Roll Call Vote. The motion FAILED with (7) Nays: Greenwood, Robinson, Geary, Ahlemeyer, Brue, Meadows, Kendrick-Weikle; (4) Ayes: Jones, Heck, Zimmerman, Roundcount.

Supt Robinson motioned to recommend for approval by this committee the alternate (D.Brue) proposal of FY2017 distribution which was based on the percentage of carryover from the prior formula, seconded by Supt Brue. No further discussion was heard. Chairperson Zimmerman called for a Roll Call Vote. The motion CARRIED with (11) Ayes: Jones, Greenwood, Heck, Robinson, Geary, Ahlemeyer, Brue, Zimmerman, Roundcount, Meadows, Kendrick-Weikle. (0) Nays: (1) Absent

Director's Report

A. Finance Update

- Almost every district has to pay a final bill this year rather than getting money to apply to their next fiscal year. The reason for this situation is due to an insurance adjustment on all the staff MPSED employs and the lack of personnel reimbursements from the state.
- Even though most of the fund balance is Medicaid money, the balance is not enough to make a Medicaid payout. The Medicaid fund balance was at \$2.7 million with the previous two payouts.
- Administrative Agent Fee: Decatur would like to increase their fee. They felt this had been communicated to the MPSED board but we could not find anything in the record of this communication. K. Horath, V. Zimmerman, and D. Jones, met with Dr. Fregeau and Todd Covault; we have requested an itemized list of how the numbers were broken out. The cooperative board will make a fair counter-proposal after looking at the figures utilizing real numbers. As a reminder, it is in the joint agreement that the administrator holds the title of where MPSED 'sits', we have to be housed where the

administrator is. By the time first bills go out, we should be able to have that figure. It will be based on special education student enrollment...Decatur pays 52% of the fee.

- Finance Committee Meetings (first Thursday at MPSED 7:30 a.m.). The dates will be posted according to the Open Meetings Act. The proposed dates:

October 5

November 2

January 4

February 1

March 1

April 5

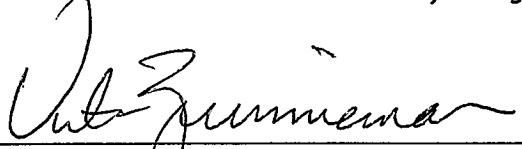
- B. Annual Screening and Notification (Child Find) – This letter is in your packet giving the screening procedures for each district to help locate children who may need special education.
- C. Personnel Assignments and Current Vacancies – A packet of information is on the Google drive in your email. Click on the link in your email; it will open up the Google drive revealing the rest of the Principals Packet. It should be sorted out in an organized manner that helps you find what you need. It has your specific personnel assignments. As it changes, modifications will be made in the Google drive so that it should always be current.
- D. Special Education Information for Administrators – this is also found on your Google drive.
- E. Special Education Profiles and Indicators – Information was sent to you in an email on May 31. This is where the goals were derived for Macon Piatt this year. The target of 58% of students with an IEP be in general education most of their day is the state's target. It seems high because half of our districts are not there yet. The teachers need to be having a conversation with the SpEd Administrators and Principals about specific students who might be on the 'bubble'...maybe needing one less class to be put up into the 'mostly general education' setting.
- F. MPSED Goals for 2017-2018: We are looking at increasing the rigor of IEP goals and objectives as to how we are going to measure our increase in improvement in reading and math because DLM and PARCC are not showing us what we need to see. Early childhood popped up as a new target. We need to increase the number of students who make substantial increases in the 3 measured areas of Early Childhood. The 3 areas are social emotional, increasing self-help skills, and increasing new knowledge.
- G. I-Star and SIS update: I-Star has not allowed us to start the new school year because it is waiting on SIS to be fixed. We do realize and recognize that we are going to have to come up with a different method to communicate transportation to you earlier since we cannot rely on the I-Star system.
- H. Decatur Calendar Year and Bell-to-Bell times: Take an extra calendar to your transportation directors. The calendar has all the DPS half-days and full-day PLCs. On the very back, the school's bell to bell times are shown.
- I. DLM Individual Score Reports: If you have students that test in a Decatur school, the DLM individual score reports will be sorted out and given to you within the week.

Adjournment: Supt Brue motioned to adjourn this meeting of the Macon Piatt Special Education District Executive Board, seconded by Supt Kendrick-Weikle. Voice Vote: All in favor – Meeting adjourned at 12 noon.

Handouts: *Draft May Minutes (electronically sent)*
 May, June, and July Vendor Checks (electronically sent)
 Personnel Appointments
 Proposed and Alternative Proposed IDEA Carry-Over Allocation Formulas
 Treasurer's Reports (May, June, July)
 Annual Notice of Screening Procedures

Special Education Information for Administrators (electronically sent Google folder)
2015-2016 Special Education Indicators Comparison (electronically sent in Google folder)
MPSED Goals for 2017-2018 (based on Indicators)
Decatur Calendar

****Next Meeting of the MPSED Executive Board will take place on Thursday, September 21, 2017 at 7:30 a.m. in the Richland Community College National Sequestration Building in rooms NSEC 121.**



MPSED Cooperative Board Chairperson

9-21-2017

Date Approved



MPSED Cooperative Board Secretary

9/21/2017

Date Approved