

Macon-Piatt Special Education District
Superintendents' Meeting
Tuesday, November 16, 2021 7:30am
Richland Community College – Main Campus – Room N161
Decatur, Illinois
Agenda

I. Call to Order

II. Roll Call

III. Public Participation

IV. Approval of Minutes

Motion: To approve the Executive Board minutes from the October 21, 2021 meeting as presented. *Voice Vote*

V. Call to Closed Session: to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees. *Roll Call Vote* **Return to Open Session:** *Voice Vote*

VI. Roll Call Action Items

A. Personnel Appointments

Motion: to recommend that the Executive Board advise Decatur Public Schools, as administrative district for the Macon-Piatt Special Education District, that the employees presented be recommended as listed. *Discussion.* *Roll Call Vote*

B. Contract with Urbana School District 116 for Vision and Hearing Coordination and O&M Service

Motion: to recommend the approval of the agreement for service with Urbana School District as presented.

C. Contract with Ford County Special Education Cooperative for DHH Teacher to cover Maternity Leave:

to recommend the approval of the agreement for service with FCSEC as presented.

VII. Director's Report

A. Financial Update

B. Elementary SED Program

VIII. Adjournment

Motion: to adjourn this meeting of the Macon-Piatt Special Education District Executive Board. *Voice Vote*

Handouts: *Draft October 21, 2021 Minutes*
 Personnel Appointments
 Contract with Urbana School District
 Treasurer's Report
 Vendor Checks (electronically sent)

****Next Meeting of the MPSED Executive Board will take place on December 16, 2021 at 7:30am at Richland Community College, Room N161.**

MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)
BOARD MEETING MINUTES – THURSDAY, 10/21/2021 at 7:30 a.m.
Richland Community College – Main Campus – Room N161
Decatur, Illinois

Chairman Vic Zimmerman called the meeting to order at 7:36 a.m. Member roll call was taken.

Members Present: Damian Jones (Vice-Chair), Sheila Greenwood, Brett Robinson, Bobbi Williams - Interim, Amanda Geary, Kristopher Kahler, Andy Pygott, Vic Zimmerman (Chairperson), Bob Meadows
(9 in-person)

Members Absent: DeAnn Heck, Travis Roundcount, Cheryl Warner

Also Present: Kathy Horath, Vickie Vieth (Secretary), Matt Snyder, Jill Reedy, Bret Hitchings, Brian Braun – Attorney, Michelle Mitchell – DFTA Board President

Public Participation: none

Chairperson Zimmerman entertained a **motion** by Supt Jones to approve the Executive Board minutes from the 9/16/2021 meeting as presented, seconded by Supt Greenwood. Voice Vote: All in favor.

Call to **CLOSED Session** at 7:37 a.m. by Supt Meadow's **motion** to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Supt Geary. Chairman Zimmerman called for a Roll-Call Vote, the motion carried with (9) Ayes: Jones, Greenwood, Robinson, Williams, Geary, Kahler, Pygott, Zimmerman, Meadows. (0) Nay; (3) Absent.

Return to **Open Session** at 7:41 a.m. by Supt Robinson's **motion**, seconded by Supt Geary. Chairman Zimmerman called for a Voice Vote with all members present in favor to leave closed session. Michelle Mitchell left the meeting.

Roll Call Action Items

1. Personnel Appointments

Have a few new hires and three resignations – still lots of vacancies. No comments or questions.

Motion by Supt Robinson to recommend the Executive Board advise Decatur Public Schools, as administrative district for Macon-Piatt Special Education District, that the employees presented be recommended as listed, seconded by Supt Greenwood. Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (9) Ayes: Jones, Greenwood, Robinson, Williams, Geary, Kahler, Pygott, Zimmerman, Meadows. (0) Nay; (3) Absent.

2. Termination of Specific Educational Support Personnel (Paraprofessional)

Kathy Horath recommends that the Executive Board advise Decatur Public Schools, as administrative district for the Macon-Piatt Special Education District, that Adam Brue be terminated for cause. Supt Jones made the **motion**, seconded by Supt Pygott.

Chairperson Zimmerman called for a Roll Call Vote. The motion carried with (9) Ayes: Jones, Greenwood, Robinson, Williams, Geary, Kahler, Pygott, Zimmerman, Meadows. (0) Nay; (3) Absent. A question was raised as to what happens next...Decatur Board will need to ratify this action. The day after Decatur's ratification, a letter giving notification of termination will be sent to him along with an enclosure explaining what he needs to know about unemployment. Attorney Brian Braun leaves the meeting.

Director's Report

- A. Financial Update – All have received their adjusted beginning bills. Any questions need to be redirected back to Kathy or to the bookkeeper, Laurie VanNatta. We are still working on the transition to our new bookkeeper who will be starting 11/15. Laurie will be retiring 12/10. There may be some tweaks so let Kathy know if you have any questions. Our fund balance is still fine. Our Finance Committee Meeting is scheduled for next Thursday morning via zoom. This will be the beginning steps of conversation around the financial formula. Not recommending a major change to the way we bill member districts, but if you have any ideas – this is the time to bring them up.
- B. Early Childhood – As a heads-up, Lindsey Kocher, SpEd Admin, has given an alarm that about 12 students in Early Childhood are not attending the school-based site. Next year, these students will be 5 years old and will be starting kindergarten. These students are very rough/ low skills...behaviors, no communication. Basically we may need to stack the deck with our Life Skills classroom...they might be looking at kids popping out of the wood work. Pershing is already seeing students that are starting out...not at a zero level for skills but at a -20. They are not anywhere ready to be in a school setting. Most kids have been glued to their screen for 18 months – it seems students are having trouble with an addiction withdrawal for lack of better terminology. Several comments were shared around the room where other districts are having similar problems, behaviors with kindergartners. As a heads up, we might be looking at adding a classroom to help address this issue...possibly a Developmental KG classroom specific to training students to be in a KG setting. Much discussion among the room regarding this issue, and the behavior, skills that many students among districts are experiencing post COVID. Not sure this problem is going away anytime soon...but we need to figure out how to support it! Another point of discussion among the group was regarding teacher attendance post COVID.
- C. DPS Buildings – A letter was sent to DPS Board regarding our interest in the Stevenson building. There was no response from them. Todd Covault is interested in coming to chat with Kathy. Just to let you know – we don't know anything yet!

No further comments or questions, Chairperson Zimmerman entertained a motion to adjourn.

Motion by Supt Meadows to adjourn this meeting of the Macon-Piatt Special Education District Executive Board, seconded by Supt Geary. Voice Vote: All in favor – Meeting adjourned at 8:00 a.m.

- Handouts:*
- Draft September 16, 2021 Minutes*
 - Personnel Appointments*
 - Treasurer's Report*
 - Vendor Checks (electronically sent)*
 - Current Vacancies*

****Next Meeting of the MPSED Executive Board will take place at 7:30 am, on Tuesday, 11/16/2021 at Richland Community College, Room N161.**

MPSED Cooperative Board Chairperson

Date Approved

MPSED Cooperative Board Secretary

Date Approved

MPSED Personnel and Administrative Appointments

	Name	Position	Effective Date
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New Hires:

Certified

Non-Certified

1	Kati Smith	Certified Occupational Therapy Assistant (COTA) at Pershing/MPSED	1/4/2022
2	Merquayle Perry	Individual Life Skills TA at EHS (6.75 hours)	ASAP

Transfers:

Certified

Non-certified

Resignations:

1	Latasha Woods	SEAP TA (transfer to general ed)	October 25, 2021
2	Shara Schutter	Life Skills Teacher at Hope (transfer to DPS)	January 4, 2022
3	Gabrione Kent	Cross Cat TA at Dennis (6 hours)	January 1, 2022
4	Kim Otis	Life Skills TA at Baum (6 hours)	November 15, 2021

Return from Extended Leave of Absence

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Request for Retirement

1	Fran Ransone	Certified Occupational Therapy Assistant (COTA/L) at Pershing/MPSED	December 31, 2021

CONTRACTUAL AGREEMENT

The following contractual agreement by and between Urbana School District 116 and Macon-Piatt Special Education District (MPSED).

This contract shall cover the period of time beginning August 18, 2021 and May 25, 2022.

Urbana School District 116 shall provide the following services to persons referred under this contract for the percentage of Urbana School District 116 costs for these positions:

- .27 FTE Orientation and Mobility Specialist
- .273 FTE Vision/Hearing Coordinator


Urbana School District 116 will ensure that all persons providing services to MPSED clients and staff are sufficiently trained professionals and licensed when appropriate.

Services from Urbana School District 116 will be charged per the initial bill provided to Macon-Piatt Special Education Cooperative. Urbana School District 116 will provide an initial bill based on 75% of budgeted costs for the salary, benefits, and mileage of the FTE allocated to MPSED for these positions in the Fall of 2020. Final billing will be made based on remaining actual costs after these final costs have been determined after fiscal year end (billing typically made in Fall 2021). MPSED will remit payment for services within 30 days of receipt of each bill (initial and final), provided that all terms of this contract are met. If the terms of the contract are not met, MPSED reserves the right to withhold payment until the terms are met.

Urbana School District 116 shall be deemed an independent contractor to MPSED. Urbana School District 116 shall have its own general and professional liability insurance and agrees to hold harmless MPSED for any claims or liability that may be caused in the performance of services by Urbana School District 116 to persons receiving services under this contract. Urbana School District 116, nor its employees, shall have no claim against the MPSED or any of its member districts for any type of employee benefits, including unemployment and workers' compensation coverage.

Either Urbana School District 116 or MPSED has the option to cancel this contract upon 30 days written notice to the other party. If the contract is canceled, both parties will make a good faith effort to ensure that any disruption to services provided to clients due to this cancellation will be minimized as much as possible.

This contract shall become a binding agreement when the signatures of both parties are affixed below.



Signature

Assistant Superintendent - USD 116

Title

10/25/21

Date

Signature

Title

Date

TREASURERS REPORT - OCTOBER, 2021

Beginning FUND Balance	3,990,509.73
<u>REVENUE</u>	
1342 - Tuition	3,299,391.48
1510 - Int of invest.	
1950 - PRIOR YEAR REFUND	-805.74
1993 - TMH-SUPPLY	
1999 - OTHER MISC. REV	
3001 - EBF	191,225.45
4625 - ROOM AND BOARD	
4951 - VOC REHAB	15,700.00
4991 - ADMIN OUT	
4992 - MEDICAID ADJUSTMENT	
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	3,505,511.19
<u>Expenditures</u>	
Payroll - 100	968,660.97
Benefits - 200	347,718.98
Purchased Services - 300	37,127.28
Supplies - 400	9,268.94
Other - 500-700	61,626.17
ADJUSTMENT	
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	1,424,402.34
CHANGE/INTEREST	
BALANCE AS OF 10/31/2021	6,071,618.58