

**Macon-Piatt Special Education District**  
**Superintendents' Meeting**  
Thursday, October 17, 2024 7:30am  
Regional Office of Education #39  
3343 Rupp Parkway; Decatur, IL 62526  
**Agenda**

**I. Call to Order**

**II. Roll Call**

**III. Public Participation**

**IV. Approval of Minutes**

**Motion:** To approve the Executive Board minutes from the September 19, 2024 meeting as presented. *Voice Vote*

**V. Call to Closed Session:** to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel. *Roll Call Vote* **Return to Open Session:** *Voice Vote*

**VI. Roll Call Action Items**

**A. Personnel Appointments**

**Motion:** To recommend that the Executive Board advise Decatur Public Schools, as administrative district for the Macon-Piatt Special Education District, that the employees presented be recommended as listed. *Discussion.* *Roll Call Vote*

**B. Windows at MPSED Office**

**Motion:** To recommend the purchase of new windows and window coverings for 620 E. Garfield Ave as presented. *Discussion.* *Roll Call Vote*

**C. Payment to Central A&M CUD 21**

**Motion:** To recommend the reimbursement of \$\_\_ to the Central A&M School District to cover the loss of Orphanage funds. *Discussion.* *Roll Call Vote*

**D. Contract with Sorenson for Virtual Remote Interpretation**

**Motion:** To recommend the approval of the contractual agreement with Sorenson for VRI (virtual remote interpretation) as presented. *Discussion.* *Roll Call Vote*

**VII. Appointment of Secretary**

**Motion:** To recommend the approval of \_\_ as the Secretary of the Macon-Piatt Special Education Cooperative Board. *Discussion.* *Roll Call Vote*

**VIII. Director's Report**

- A. Financial Update
- B. Vacancy Update
- C. Program Update
- D. Due Process Update

**IX. Adjournment**

**Motion:** to adjourn this meeting of the Macon-Piatt Special Education District Executive Board. *Voice Vote*

*Handouts:*

- Draft September 19, 2024 Minutes*
- Personnel Appointments*
- Letter from ISBE dated 10/02/2024*
- Contract with Sorenson*
- Treasurer's Report (September)*
- Vendor Checks (electronically sent)*
- Vacancy List*

***\*\*Next Meeting of the MPSED Executive Board will take place on Tuesday, November 19, 2024 at 7:30am at the Regional Office of Education #39 – 3343 Rupp Parkway; Decatur, IL 62526***

**MACON PIATT SPECIAL EDUCATION DISTRICT (MPSED)**  
**BOARD MEETING MINUTES – Thursday, September 19, 2024 at 7:30am**  
Regional Office of Education #39  
3343 Rupp Parkway; Decatur, IL 62526

Damian Jones called the meeting to order with roll call at 7:30am

**Members Present:** Damian Jones, Mary Vogt, Sacha Young, Emily Weidner, Rochelle Clark,  
(11 *In-person*) Michael Tresnak, Adam Ibbotson, Shane Gordon, Adam Clapp, Travis  
Roundcount, Cheryl Warner

**Members Absent:** Jonathan Field

**Also Present:** Kathy Horath, Travis Friedrich, Liz Lang

**Public Participation:** None

Hearing no questions or concerns regarding the minutes presented, Damian Jones entertained a **motion** by Supt Clapp to approve the Executive Board minutes from the August 5, 2024 meeting as presented, seconded by Supt Gordon. Voice Vote: All in favor. None opposed.

Call to **CLOSED Session** at 7:31am by Supt Tresnak motion to discuss possible litigation, appointment, employment, compensation, discipline, performance or dismissal of specific employees, seconded by Supt Clapp. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Vogt, Tresnak, Young, Clapp, Weidner, Gordon, Roundcount, Warner, Clark, Ibbotson (0) Nay; (1) Absent: Field.

Return to **OPEN Session** at 7:35am by Supt Vogt **motion**, seconded by Supt Roundcount. Voice Vote: all in favor, none opposed.

**Roll Call Action Items**

- A. **Personnel Appointments** Motion by Supt Roundcount recommend the Executive Board advise Decatur Public Schools, as administrative district for Macon-Piatt Special Education District, that the employees presented be recommended as listed, with the addition of the resignation of Zoie Nelsen, Paraprofessional, seconded by Supt Ibbotson. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Tresnak, Young, Clapp, Weidner, Gordon, Roundcount, Clark, Vogt, Ibbotson, Warner (0) Nay; (1) Absent: Field.
- B. **Amendment to the 2024-2025 Administrator and Administrative Support Salary Schedule** Motion by Supt Roundcount to recommend that the Executive Board advise Decatur Public Schools, as the administrative district for the Macon-Piatt Special Education District adjust the salary for the Medicaid Coordinator as presented, seconded by Supt Vogt. Chairman Jones calls for a Roll Call Vote. The motion carries with (11) Ayes: Jones, Warner, Young, Weidner, Clark, Tresnak, Gordon, Clapp, Roundcount, Ibbotson, Vogt (0) Nay; (1) Absent: Field.

**Director's Report**

- A. Financial Update – fund balance continues to be high. We usually schedule finance committee meetings this time of year, but there is not a reason to meet until we get ready to examine the 2025-2026 budget and funding formula. Kathy will schedule meetings later in the school year.
- B. Vacancy Update- updated spreadsheet in the packet.
- C. Program Update- We are assessing a plan to use a rubric to bring up to 10 elementary Essential Skills students back to full day programming beginning October 14 (second quarter). Letters are going out

next week. We also are not going to do the Pershing play groups this year for newly turning 3-year-olds. Instead, we are offering a shared spot in the preschool classroom – two days a week, so we can serve up to 40 students who turn three. They will all get a full spot for two more years before they are Kindergarten age. This is more of a bonus year for them. We believe this will be more successful than the play groups were.

- D. Due Process Update: We have three due process cases this month. One was a student who is no longer enrolled with us, but the request is regarding a Child Find issue (we evaluated but did not find a student eligible) and a disagreement regarding expulsion. The parent is asking the discipline to be expunged from the record. Mediation has taken place, but it was not successful. We have two other cases that have already been dismissed by the hearing officer regarding insufficient submission. We are waiting to see if either parent submits an amended due process.

Hearing no further questions or topics to discuss, Chairman Jones entertained a motion to adjourn. **Motion** by Supt Tresnak to adjourn this meeting of the Macon-Piatt Special Education District Executive Board, seconded by Supt Weidner. Voice Vote: All in favor – Meeting adjourned at 7:45am.

*Handouts:       Draft August 5, 2024 minutes  
                      Personnel Appointments  
                      DRAFT Amendment to the 2024-2025 Administrator and Administrative Support Salary  
  Schedule  
                      Treasurer’s Report (July and August)  
                      MPSED Vacancies  
                      Vendor Checks (electronically sent)*

**\*\*Next Meeting of the MPSED Executive Board will take place on October 17, 2024 at 7:30am at the Regional Office of Education #39 – 3343 Rupp Parkway; Decatur, IL 62526**

\_\_\_\_\_  
MPSED Cooperative Board Chairperson

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
MPSED Cooperative Board Secretary

\_\_\_\_\_  
Date Approved

# MPSED Personnel and Administrative Appointments

Name	Position	Effective Date
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**New Hires:**

**Administration**

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**Administration Support**

1 Ellyn Lord	Medicaid Coordinator (transfer from DESPA position)	October 14, 2024
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**Certified**

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**Non-Certified**

1 Tonya Pickens	Cross-Cat TA at Dennis (6 hours, DPS paid)	ASAP
2 Shannon Suhl	Cross-Cat TA at Dennis (6 hours, DPS paid) (transfer from Decatur)	October 14, 2024
3 Brittany Thomas	Cross-Cat/Ind TA at Hope (6 hours, DPS paid)	October 22, 2024
4 Amiyah Landgrebe	SED TA at SDMS (6.25 hours) (transfer from Decatur)	October 14, 2024
5 Jamieson Banman	LPN/TA at SDMS (7 hours)	ASAP

**Transfers:**

**Certified**

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**Non-certified**


**Resignations:**

1 Lori Sapp	Life Skills TA at SDMS	October 31, 2024
2 Michael England	Life Skills TA at MAP	October 8, 2024

**Request for Extended Leave of Absence**

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**Request for Retirement**


ILLINOIS STATE BOARD OF EDUCATION  
FUNDING AND DISBURSEMENTS DEPARTMENT  
100 NORTH FIRST STREET, SPRINGFIELD, IL-62777

JB Pritzker  
Governor

Dr. Steven Isoye  
Chair of the Board  
Dr. Tony Sanders  
State Superintendent of Education

DATE: 10/2/2024

FROM: FUNDING & DISBURSEMENTS DEPARTMENT (E-320)  
ANDREW KRUPIN, DIRECTOR

TO: CENTRAL A AND M COMMUNITY UNIT  
406 E COLEGROVE  
ASSUMPTION, IL 62510-1032

SUBJECT: 2024-3120-00-11-087-0210-26, SPECIAL ED. - ORPHANAGE - INDIVIDUAL  
Refund Due Amount **\$73,793.80**

11-087-0210-26

FIRST NOTICE

Our records indicate that **\$73,793.80** is due for the project referenced above. Pursuant to Section 5 of the Grant Funds Recovery Act [30 ILCS 705/5] *any grant funds not expended or legally obligated by the end of the grant agreement must be returned within 45 calendar days.* In order to allow adequate time for mail delivery the due date for return of these funds to the Illinois State Board of Education (ISBE) is **11/21/2024**. If this date falls on a weekend, the grant funds are due on the next business day.

A check in the amount of **\$73,793.80** payable to the Illinois State Board of Education must be returned by the due date stated above to:

Illinois State Board of Education  
Funding and Disbursements Department (E-320)  
100 North First Street  
Springfield, IL 62777-0001

Failure to return these funds by the due date will require further action as prescribed in the Grant Funds Recovery Act. If your organization believes all or any portion of these funds are not subject to recovery, you may request an informal hearing to resolve all outstanding facts, issues or conflicts. ISBE must be in receipt of your request for an informal hearing by **11/06/2024**. If no hearing request is received by ISBE within the allotted time, the informal hearing will be deemed to have been waived by your organization.

Please attach a copy of this memorandum with the check. If identifying documentation is not attached, the check may be returned. If you have questions regarding this correspondence, please contact the department at 217-782-5256.

NOTE:

Letter 1 printed.

**Customer Name:** Macon-Piatt Special Education District  
**Service Order Number:** SOR-01464-R4R2W  
**Service Order Effective Date:**

The rates below are stated in US Dollars

Service Order Summary	
Service Order Term (months)	12
Invoice Frequency	Monthly
Subscription Services Total	\$0.00
Specialty Services Total	\$2,170.00
<b>Services Total</b>	<b>\$2,170.00</b>
One Time Account Set Up Fee (Due at Signature)	\$0.00
<b>Service Order Total *</b>	<b>\$2,170.00</b>

\*The Service Order Total above are the fees to be paid by Customer to Sorenson under this Service Order. The Services Total above is based on the rates set forth below. If during the Service Order Term, Customer's usage of the Services exceed the fees for such Services in the table above, Sorenson will invoice Customer for the additional usage based on the rates below.

Service Details		
Service	Service Name	Descriptions
Specialty	Specialty VRI (hourly)	Hourly Rate: \$155 Hours: 14

The rates above do not include overages, travel, or additional fees set forth in the [Additional Service Terms](#), which will apply, as applicable.

Customer Primary Contacts	
Customer Account Administrator	Customer Billing Address and Contact
Name	Billing Contact Name
Address	Address
Email	Email
Phone	Phone

All terms and conditions set forth in Sorenson's [Services Agreement](#) and [Service Descriptions](#) govern and apply to the Services delivered under this Service Order. By signing this Service Order, Customer is obligated to pay for the Services ordered, in accordance with the terms of this Service Order, the [Service Descriptions](#), and the [Services Agreement](#).

Customer	Sorenson Communications LLC
Signature	Signature
Name	Name Victor Vega
Title	Title Chief Financial Officer
Date	Date

## TREASURERS REPORT - SEPTEMBER, 2024

Beginning FUND Balance 7,700,653.76

### REVENUE

1342 - Tuition	
1510 - Int of invest.	
1950 - PRIOR YEAR REFUND	
1993 - TMH-SUPPLY	
1999 - OTHER MISC. REV	
3001 - EBF	127,492.00
4625 - ROOM AND BOARD	97,171.98
4951 - VOC REHAB	23,800.00
4991 - ADMIN OUT	
4992 - MEDICAID	169,459.62
ADJUSTMENT - INTEREST	
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	417,923.60

### Expenditures

Payroll - 100	1,072,526.56
Benefits - 200	350,926.71
Purchased Services - 300	56,261.71
Supplies - 400	27,202.09
Other - 500-700	230,280.34
ADJUSTMENT	
	<hr/>
	1,737,197.41

CHANGE/INTEREST

BALANCE	
AS OF	
<b>9/30/2024</b>	6,381,379.95

Balance Last Year \$ 5,664,183.91



## MPSED Vacancies

Building	Position	Hours/ Posted		
		Day	On	Closes On
MPSED	School Psychologist (5 positions)		1/26/2024	when filled
MPSED	Part-Time Private/Parochial Tchr		2/1/2024	when filled
MacArthur	Essential Skills Teacher		2/1/2024	when filled
Stephen Decatur	Essential Skills Teacher		5/13/2024	when filled
Montessori	Life Skills Teacher		2/1/2024	when filled
Hope	Life Skills Teacher		2/1/2024	when filled
Stephen Decatur	SED Teacher		2/1/2024	when filled
SELA	SED Teacher		2/1/2024	when filled
Baum	SELA Transition Teacher		2/1/2024	when filled
Pershing	Social Worker		1/26/2024	when filled
SELA	Social Worker		7/17/2024	when filled
Sangamon Valley	Social Worker		6/25/2024	when filled
Hope/MacArthur	Speech-Language Pathologist		1/26/2024	when filled
Montessori/SELA	Speech-Language Pathologist		1/26/2024	when filled
Montessori	Educational Interpreter (2 positions)	6.25	6/6/2024	when filled
Hope	Essential Skills TA (5 positions)	6.25	6/6/2024	when filled
MacArthur	LPN Assistant	7	6/6/2024	when filled
Hope	LPN Assistant (2 positions)	6.75	6/6/2024	when filled
SDMS	LPN Assistant	7	6/6/2024	when filled
SELA	SELA TA (5 positions)	6	6/6/2024	when filled
MPSED	Behavior TA	6.25	7/2/2024	when filled
Pershing	Early Childhood TA	6.5	7/25/2024	when filled
MacArthur	Essential Skills TA	6.5	3/7/2024	when filled
MacArthur	SED TA	6.5	7/29/2024	when filled
Hope	Life Skills TA	6	7/25/2024	when filled
Baum	SELA Transition Room TA	6	8/9/2024	when filled
Montessori	Life Skills TA	6	10/8/2024	when filled
SDMS	Life Skills TA	6.25	9/30/2024	when filled
MPSED	Job Coach	5	9/17/2024	when filled
MPSED	Secretary - Claims and Statistical Analyst	8	9/26/2024	10/10/2024